

**HACKETTSTOWN REGIONAL MEDICAL CENTER
PASTORAL CARE POLICY MANUAL
DONATIONS**

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Effective Date:	March, 1996	Policy No:	8670.012
Cross Referenced:		Origin:	Pastoral Care
Reviewed Date:	10/07, 2/16	Authority:	Pastoral Care Manager
Revised Date:		Page:	1 of 1

Purpose: To assure the orderly and appropriate stewardship of donated funds.

Policy: Financial donations from churches and individuals for Pastoral Care Services are to be used in purchasing various literature or special needs relating to the spiritual dimension of HRMC.

Procedure: Forward donations to Accounting to be placed in the Pastoral Care Restricted Account, separate from the general Pastoral Care budget.